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GD:SFZ

Library space management a step towards digital library



Today space is major problem of all the libraries



where I have to seat?

Why library space management?

- **Library and librarians are now in the era of information explosion**
- **No space for expansion**
- **Expansion is costly**
- **continuous growth of collection**
- **Users needs for information is increasing very fast.**
- **Insufficient space for more collection.**
- **Number of users increasing day by day.**
- **To provide the sufficient facilities to the library users.**

Benefits of library space management:

- ❖ **Library can be smoothly managed with less space.**
- ❖ **It may be comfortable or usable for both users and staff.**
- ❖ **Any information can be accessed easily.**
- ❖ **With the use of ICT library can be computerized which is need of today.**
- ❖ **It is economic and easy both for users and staff members.**

Different ways to manage the library space:

Use of electronic forms for information:



Optimization of space:

- **Categorize the books on basis of maximum used and minimum used books**
- **Arrange the books by size**
- **Remove the books which cannot be properly used (teased books)**
- **Use of two side glass cupboards.**
- **Replace lower use books to the library annex**
- **The unutilized and underutilized books may be replaced from regular stack and can be stocked in annex building**

Conclusion:

In the era of information explosion and the change in the needs of users it is the real time for all the libraries to rethink about the space management. Earlier libraries have more than sufficient physical resources for the fulfill the needs of their users. But libraries have their own limitations about the space and they think about the replacement of physical resources by the digital resources and any how managed the problem of space. Not only this, but they fulfill the five laws of Dr. Rangnathan.



Thanks